PGIS RESCON 2025

Guidelines for Preparing Abstracts and Extended Abstracts

General Guidelines

1. Abstracts will be presented as oral or poster presentations. Authors may suggest the mode of presentation (oral or poster); however, it will be decided by the Editorial Board based on the quality of the abstract.

2. Authors should upload their blind abstract and the extended abstract (without the names of authors and their affiliations) to the **CMT system.** Please note that abstracts and extended abstracts submitted with author details will not be considered for review.

3. Details of ALL AUTHORS (names and affiliations) must be added to the Authors section of the CMT submission page.

4. Please use the abstract template provided when preparing the abstract for submission.

5. After the review process is completed, authors will be instructed to submit the camera-ready version which should include the names of authors and their affiliations.

6. Research work presented or published elsewhere will not be considered.

7. Before submitting, all authors should check their abstracts and extended abstracts using a free online plagiarism checker (E.g. http://www.plagscan.com/seesources/analyse.php). If plagiarism is detected, abstracts will be rejected without further consideration.

8. Authors are required to submit abstracts under one of the six themes. However, the Editorial Board reserves the right to change the selected theme of the abstract, if necessary.

9. Authors are instructed to submit the Author Declaration Form signed by all the authors, at the time of the initial submission (on or before 10th June 2025).

10. The reviewing/editing process will not begin until all the relevant documents and information have been submitted.

Guidelines for Abstracts

All abstracts must be written and submitted in English, using MS Word 2007 or later version adhering to the following format.

▪ Paper size	A4
▪ Number of pages	One
▪ Margins	Left margin 3.0 cm & all other (top, bottom and right) margins 2.5 cm
▪ Font	Times New Roman
▪ Font size	12
▪ Line spacing	Single

The abstract should contain the following:

Title should be brief and reflect the study carried out. The letters should be in bold uppercase, and centre aligned. If scientific names of organisms are included, they should be written in italics, with only the first letter of the genus name capitalized. If common or vernacular names follow the scientific name, they should be placed in parentheses. Leave one line space above the title and one below it.

Author name(s) should be in bold, lowercase letters except for initials and the first letter of the last name(s), and centre aligned. Each initial should be followed by a full-stop without space. The presenter's name should be underlined, and the corresponding author should be indicated by a superscript asterisk ([*]) at the end. Use only the last name of the authors. Leave one line space between the author name(s) and affiliation(s).

Author affiliation(s) should be in font size 11, italics, lowercase letters (with uppercase letters where necessary) and centre aligned. If the research was carried out in multiple Institutes/Departments, each address should be numbered using a superscript at the beginning and the respective author should be marked using a superscript at the end of the author's name.

Corresponding author's email address should be provided on the line following the affiliations, indicated by a superscript asterisk ([*]) at the beginning of the line. Font size 11. Leave two lines of space between the corresponding author's email address and the beginning of the main text.

Text should be written as a single paragraph, with a maximum of 300 words. It should be concise yet comprehensive, covering all aspects of the study. Begin with a brief thematic sentence stating the overall issue/problem addressed in your study. Then, clearly indicate the main aim or purpose of the study, its academic and/or practical importance, objectives, methodology, key findings, and conclusions. Do not include figures, tables or references. Equations should be included only if they are necessary to understand the text.

Keywords: A maximum of 5 keywords should be included after the subtitle, `**Keywords:**' placed at the end of the abstract. Keywords should be given in alphabetical order, separated by commas, with only the first letter of the first keyword in uppercase. Leave one line space above the keywords.

Acknowledgement: An acknowledgement, mentioning the name(s) of funding organization(s) and grant number(s) in parenthesis, may be added separately after the main text, as a single italicized sentence using font size 11. Leave a single line space between the text and the acknowledgement.

Spelling: British spelling must be used throughout the text.

Abbreviations: Should be cited in full at first occurrence, except for standard abbreviations.

Non-English and Technical Terms: Should be indicated in italics.

Important: In addition to the guidelines given above, follow supplementary guidelines used in making the initial submission of the Abstract.

Guidelines for Extended Abstract

Please note that the extended abstract will not be published in the Proceedings. The extended abstract is used only for the reviewing process.

When preparing the extended abstract, please adhere to the following format.

- Paper size   A4

- Margins   2.5 cm margins, top/bottom/left/right margins.

- Font   Times New Roman

- Font size   11

- Line spacing   Single

- Number of pages   2-3

- Page numbering   Bottom right

The text should be organized under the following subheadings:

1. Title
2. Introduction – (with objectives)
3. Materials and Methods
4. Results and Discussion
5. Conclusion/s – (with outcomes)
6. References

If necessary, include a total of not more than three clear figures/tables within the designated page limit.

Supplementary Guidelines for Preparations of Abstracts and Extended Abstracts

Units: Use the System of International (SI) units (E.g., kg, m, K). Keep a single space between two types of units (E.g., J mol^{-1} K^{-1}). Use a negative exponent (E.g., kg m^{-3}) and do **not** indicate units as divisions (E.g., kg/m^3).

Note: 1. Although the SI unit of concentration is mol m^{-3}, mol dm^{-3} (or M) unit is acceptable. Use the unit selected consistently.

2. Although the SI unit of volume is m^3, small volumes of solutions can be expressed in mL

Nomenclature: Follow IUPAC nomenclature in naming chemical substances.

Mathematical operations and mathematical equations: Always use equation mode (Alt + '=') to input mathematical symbols. Keep a single space before and after arithmetic operation symbols. Also, keep a single space before and after '=' sign

E.g. $3 + 5 = 8$ $3 - 5 = -2$

$3 \times 5 = 15$ (Use the multiplication symbol, and do <u>not</u> use the letter x or * for

multiplication.) $3 \div 5 = 0.6$

Scientific notation: Express very small and very large numbers in scientific notation. Do not keep any space before and after '×' sign.

E.g. 0.000507 to be written as 5.07×10^{-4}

340 to be written as 3.4×10^3 or 3.40×10^3

Quantitative expression of scientific results: Keep a single space between the magnitude and the unit of a particular quantity. In expressing percentages, do <u>not</u> keep any space between the number and the % sign.

E.g. 25.0 cm 5.00×10^5 N m^{-2} 56.7%

Trace level concentrations: Use mg l^{-1} (liquids) and mg kg^{-1} (solids) instead of 'ppm'; μg l^{-1} (liquids) and μg kg^{-1} (solids) instead of 'ppb'.

Expression of temperature: Use the degree symbol for temperature in centigrade. E.g. 25 °C (Do <u>not</u> use 25 ^{0}C)

Significant figures: In reporting experimental measurements, do not keep digits that are <u>not</u> significant (*i.e.*, do not keep digits beyond the precision of the scale of the instrument).

E.g., 4.6567 to be reported as 4.66 if the scale used is precise up to the second decimal place.

Inequalities: Keep a single space before and after inequalities.

E.g. $x > 5$ $y < 7$ $P \leq 5$ (Do **not** underline inequality sign $\leq$)

Parenthesis: Keep a single space before and after the parenthesis. However, do <u>not</u> keep space between the first and the last letter/symbol inside the parenthesis.

E.g., The magnitude of x is less than five ($|x| < 5$).

Trigonometric functions: Keep a single space after trigonometric function symbols.

E.g. $\sin x$ $\tan y$ $\tan^{-1}(x + y)$